

Illinois Club for Catholic Women

820 N. MICHIGAN AVENUE, SUITE 914
CHICAGO, IL 60611



GUIDELINES FOR AGENCIES REQUESTING FUNDS

THE ICCW'S FOCUS FOR OUR CHARITABLE ALLOCATIONS IS TO SUPPORT PROJECTS THAT DIRECTLY BENEFIT THE POOR, THE DISTRESSED AND THE UNDERPRIVILEGED IN THE CHICAGO METROPOLITAN AREA.

1. Proposal should be submitted and signed by an authorized representative or Executive Director of the Agency.
2. Current certified financial statement, budget, and other sources of funding:
3. Description of projects with proposed costs and completion time:
4. Itemized list of needs limited to non-recurring expenses not otherwise covered in the Agency's current operating budget (Not deficit spending such as: salaries, rent, mortgages, building funds or general funding):
5. History of Agency:
6. List of Board Members, Staff and Executive Director:
 - i. Number of total paid staff _____
 - ii. Number of volunteers _____
 - iii. Number of administrative personal _____
7. IRS number as a not-for-profit organization:
8. It is the policy of ICCW to grant financial assistance only to Catholic philanthropic enterprises within the Catholic Family of the Archdiocese of Chicago provided the Agency could produce certified evidence of financial responsibility to the satisfaction of the Charitable Allocations Committee of the Illinois Club for Catholic Women.
9. Please email your completed proposal to **info@iccw.org**. If you choose to use overnight mail services, please mark your package, "leave without signature" and be sure to mark our **Suite #914** on the package.

PLEASE COMPLETE ALL OF THE GUIDELINES BEFORE SUBMITTING YOUR PROPOSAL. WE CANNOT CONSIDER INCOMPLETE REQUESTS.

MUST BE SUBMITTED BEFORE: JANUARY 31st OF EACH YEAR.

Questions? Please Email Info@ICCW.org or call our office – 312.944.7011